Application for International Exchange Program
Personal Data Form
Fall 2014

Application Deadline: Saturday, March 1, 2014

Name: __________________________________________ SID#: ______________________
  Last             First             Middle

Current Address: _______________________________________________________________
  Number & Street    Apt #    City     State    Zip

Permanent Address: _____________________________________________________________
  Number & Street    Apt #    City     State    Zip

Phone (_____) ________________________________

E-Mail Address ________________________________
Application for International Exchange Program
Personal Data Form
Fall 2014

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Select your first choice and then an alternate school:

_______ Aalto University Executive Education, Helsinki, FINLAND
_______ Erasmus University in Rotterdam, HOLLAND
_______ Fudan University, Shanghai, CHINA
_______ Fundacao Getulio Vargas in Sao Paulo, BRAZIL
_______ Heinrich Heine University in Dusseldorf, GERMANY—knowledge of German recommended.
_______ HSBC Business School at Peking University, Shenzhen, CHINA
_______ Instituto Tecnologico Autonomo de MEXICO (ITAM)—intermediate level of Spanish ability required.
_______ Jonkoping University, SWEDEN
_______ Manchester Business School, Manchester, ENGLAND
_______ National Taiwan University
_______ Peking University, Guanghua School of Management, Beijing, CHINA
_______ Pontificia Universidad Catolica de Chile, CHILE
_______ Shanghai Institute for Advanced Finance, Shanghai, CHINA
_______ Tsinghua University, Beijing, CHINA
_______ University of British Columbia, Vancouver, B.C.
Application for International Exchange Program
General Application Instructions

Paper clip and submit all documents in the following order to the Student Services Office, Gallagher Hall by **Saturday, March 1, 2014**.

- Application for International Exchange Program
- Statement of Purpose
- Study Plan

**Selection Criteria**

When reviewing exchange program candidates, the committee not only considers what would be best for the student’s educational experience, but also considers how the student will represent the UC Davis Graduate School of Management (GSM). A student’s selection will be based on the following:

- Academic achievement at the GSM
- Academic goals and motivation
- Language ability (if required)
- Applicant’s basic familiarity with the culture, history, geography, and current events of the prospective host country
- Ability to successfully adapt to a different environment and a new educational system

Because we are a small school, we select up to 4 students a year to study abroad. All applicants will be notified of a decision no later than 4 weeks after the application deadline. If selected, we will send you a Letter of Acceptance and explain what you need to do next to prepare for your studies abroad.

Applicants may also be chosen as “alternates” in case one of those selected withdraws from the program.

**Scholarships and Financial Aid**

Students currently receiving financial aid to attend the UC Davis GSM should continue to receive that aid while abroad as long as the factors that make you eligible for that aid here do not change. Every student who is selected to participate in the exchange program must meet with Charmaine Allen (cballen@ucdavis.edu), UC Davis Financial Aid Coordinator, to confirm eligibility for financial aid.

**Note about passports**: If you do not have a passport, apply for one as soon as you know you have been selected. Your passport must be valid for the entire length of your projected stay abroad. The expiration date must fall AFTER completion of your studies.

Non-U.S. citizens: Contact the consulate of your host country now to determine your visa requirements. The visa process may take several months longer than for U.S. citizens. The Services for International Students and Scholars (SISS) on the UC Davis campus is an excellent resource for information concerning visas for non-U.S. citizens. Contact them at (530) 752-0864.
Statement of Purpose

Covering each of the questions below, clearly and completely state your academic goals for studying abroad. Remember that the desire to experience another culture or to travel is not sufficient to distinguish your application.

Before writing your statement, be sure to review the most recent description of the program(s) you have selected. This can be found on the web. If you have problems locating the specific school’s website, please contact Inger Maher, GSM International Exchange Coordinator.

Your essay should be from 2 - 4 pages in length. The following are simply points you may want to address:

- What are your educational goals for the time you will be studying abroad?
- How will your academic pursuits abroad contribute to your course of study at the GSM?
- What types of courses and other educational opportunities are offered abroad that will help you? How do these relate to the courses you have taken previously and to the work you plan to undertake after you return?
- What issues, such as political, cultural, or social, interest you and influence your study abroad planning? Taking into consideration your knowledge of the host country, how do you plan to pursue these issues?
- What experiences have you had that are relevant to your international study plans?
- If applicable, what is your level of proficiency in the language of the host country?

Withdrawal

You may withdraw your application at any time during the application/selection process by submitting a letter addressed to Inger Maher explaining your decision to withdraw your application.
Policies & Procedures for a One-Way Exchange

If you wish to do a one-way exchange, please follow these steps:

- **Contact the GSM International Exchange Coordinator, Inger Maher**
  You need to discuss the eligibility of the school you are considering and the basic requirements and expectations for you to participate. At a minimum, the school should be accredited by AACSB International.

- **Contact and get approval from the host institution**
  Contact the host school to find out if it is possible for you to study there. Ask them for their term’s start and end dates and the business classes that you would be eligible to take. Ask them about their fee policy and procedures for visiting students. As a one-way exchange student, you pay fees directly to the host school in addition to your UC Davis GSM fees.

- **Payment and Registration**
  - *Daytime MBA Students*: If approved to study abroad, you will need to pay 50% of one quarter’s professional fee. This will qualify you for 12 units.
  - *Working Professional MBA Students*: If approved to study abroad, you will need to pay your course fee for the units you take, up to 12 units.

The GSM Registrar will register you for the study abroad quarter. Keep a copy of all correspondence between you and the host institution. In your application package, you will be required to include documentation from the host institution that clearly states their approval of the one-way exchange.

- **Submit your GSM International Exchange Program Application**
  The deadline for applying to go abroad for Fall 2014 is **Saturday, March 1, 2014**. Contact Inger Maher for information on other quarters.

- **Submit Course Descriptions and an Official Transcript**
  Once you return from your study abroad, submit an official transcript and course description for each class.

Important things to consider:

- **Program**: Are the schools you are considering accredited by **AACSB International** and comparable to the caliber of the UC Davis MBA program?
- **Fees**: How much more will you be paying to study at the host university (than you have been paying as a GSM student)? Do you have the financial resources to "visit" this school?
- **Courses**: Does the school offer courses of interest? Do they fit in with your long term goals?
- **Language of Instruction**: Are courses taught in English or the native language?
UC Davis Graduate School of Management  
International Exchange Program  
Study Plan  

Fall 2014  

Student: _________________________________ Phone: _____________________  
SID#: ____________________________________________  

Topic: **GRADUATE LEVEL BUSINESS COURSES**  

Course Study Plan: The plan should list the classes you expect to take while studying abroad.  

To receive more than 12 units for your study abroad you need to have the approval of the GSM Associate Dean once you have been accepted to go abroad. Requests for more than 12 units cannot be approved after you have returned from your study abroad.  

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Total Units: __________  

I request that the units listed above be used in partial satisfaction of the requirements for the MBA degree to be awarded by the Graduate School of Management, University of California, Davis.  

____________________________________________  
Student’s Signature  

____________________________________________  
Date  

IEP Application Fall 2014