Your guide to the Sacramento Education Building
EDUCATION BUILDING
GSM Program Office
2nd Floor North Wing
4610 X Street, Room 2203
Sacramento, CA 95817
Phone: 916-734-3937

BUILDING ACCESS
Visiting faculty can create an
access keycard by contacting
Rebecca Moncada at remoncada@ucdavis.edu. These are required
for security purposes, and to permit
entrance to the building and the
GSM Office (2203) 24 hours/day. The exterior doors are locked
after 6:00 p.m. on weeknights and
weekends.

PROGRAM HOURS
Monday-Thursday: 5:30 PM to 9:30 PM
Saturday: 8:30 AM to 4:30 PM
Usage outside of GSM Program Hours must
be arranged in advance through Rebecca
Moncada. To make arrangements please
e-mail instructional@gsm.ucdavis.edu.

AMERICANS DISABILITY
ACT (ADA)
The Education Building is compliant
with the ADA as well as equipped with
assistive listening technology.
Please contact: instructional@gsm.ucdavis.edu
prior to instruction to check out a device.

STAFF NUMBERS
Frances Lessman, BA Program Manager
(916) 743-3938
frlessman@ucdavis.edu

Rebecca Moncada, MS Operations Analyst
(916) 734-3937
remoncada@ucdavis.edu
WELCOME TO SACRAMENTO

LOCATION
The Sacramento Education Building is located on the UC Davis Sacramento Campus, south of the Medical Center at 4610 X Street. This facility is shared with the UC Davis School of Medicine and School of Nursing, which run programs during the day. The GSM has exclusive use of the second floor on the north wing during program hours.

DIRECTIONS
From Bay Area
- Take Interstate 80 East
- Continue onto I-80 BUS E/US-50 E/Capital City Freeway (signs for Interstate 80 Business/Sacramento/South Lake Tahoe)
- Continue onto US-50E
- Take Exit 7 for 34th St.
- Turn left onto 34th St.
- Take the 3rd right onto T St.
- Slight right onto Stockton Blvd.

PARKING
A permit is required to park at the UC Davis Sacramento campus. Faculty with UC Davis “C” permits can park in unmarked spaces in lot 14. Those with “A” permits can park in unmarked spaces in lots 12, 17 and 14. Lot 12 is closest to the Education Building. Daily permits, valid in lots 14 and 16, can be purchased at a kiosk in lot 14. Before 5 p.m. on weekdays, they are $6 per day. After 6 p.m or on weekends, they are $3 per day.
There are three classrooms and five meeting rooms dedicated to the GSM during regular program hours. All rooms are unlocked on weekdays. Keys to unlock the rooms during non-program hours are available inside the GSM Program Office. To reserve a room go to ems.gsm.ucdavis.edu, or contact Rebecca Moncada at (916) 734-3937 to process a reservation.

**Classrooms**
- Room 2222 - seats 150
- Room 2205 - seats 30
- Room 2206 - seats 30

**Meeting Rooms**
- Room 2004 - seats 16
- Room 2207 - seats 16
- Room 2208 - seats 12
- Room 2213 - seats 12
- Room 2214 - seats 12

**CLASSROOM AUDIO & VISUAL EQUIPMENT**
Each room is equipped with a touchscreen control and includes:
- Video Projector
- Laptop Input
- Microphone
- Audio & Video Recording
- Teleconference/Video Conference
- USB
- HDMI/Blu-ray

Training for our classroom system takes about 20 minutes, and is highly encouraged. Please contact instructional@gsm.ucdavis.edu or email Rebecca Moncada directly at remoncada@ucdavis.edu to set up an appointment.

*If you encounter an equipment issue during your class session, please seek a staff member for assistance.

**AUDIO/VIDEO RECORDING AND CONFERENCING**
Audio and video conferencing are available between rooms or with outside locations.
INSTRUCTIONAL RESOURCES

MAIL/COPY ROOM
There are several multi-function printers and copiers in Room 2203 that are available for staff and faculty use. This area contains various office and mailing supplies, a refrigerator, and a microwave. Faculty and visiting faculty have a mailbox in Room 2203. Visiting faculty will only have access to a mailbox during the quarter they are teaching.

STUDENT MAILBOXES
These are located in the GSM Office, room 2203. Faculty can either distribute assignments in class or in the mailboxes.
* Note: Cross Registration student mailboxes are located at their home campus. On-site staff are able to return items to their home campus.

GUEST SPEAKERS
All guest speakers will require a parking pass. GSM gifts are also available to give to your guest. To make arrangements for these items please e-mail instructional@gsm.ucdavis.edu or remoncada@ucdavis.edu

HOTEL ACCOMMODATIONS

Courtyard Marriot Sacramento Midtown
4422 Y Street · Sacramento, California 95817 USA
(916) 455-6800

PLACES TO EAT

- Scrubs Cafe
  Located on the first floor of the Education Building. Features grab-and-go food, made-to-order sandwiches and a full coffee bar. Weekdays, open until 6 p.m.

- Stockton Grill & Burger
  2033 Stockton Blvd
  Burgers and Sandwiches

- Boon Boon Cafe
  3022 Stockton Blvd
  Thai food

- Anna’s Vegan Cafe
  3500 Stockton Blvd
  Vegetarian and vegan dishes
Campus Map

Program Space

Education Building
Second Floor

Graduate School of Management
Program Space
5:30 p.m. - 9:30 p.m.

- 150 Seat Lecture Hall
- 30 Seat Classrooms (2)
- 16 and 12 Seat Multipurpose Teaching Rooms (3)
- Computer Lab

MBA Program Office 2203
CPU Lab 2106
SOM