Your Instructor
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Course Description
This is an MBA course that covers how firms make investing and financing decisions. The topics to be covered include, cash flows, net present value, cost of capital, methods of raising capital, financing choices, capital structure and capital budgeting. The course leads to a deeper understanding and appreciation of the value and limitations of corporate financial decisions.

Prerequisites
The prerequisite for this class is a strong foundation in accounting and a working knowledge of statistics.

Textbook, Problem Solutions, Class Presentations, Cases and Calculator:
Text - Corporate Finance by Ross, Westerfield and Jordan (eighth edition).
Problem Solutions - See last page of syllabus
Class Presentations - will be available on class web-site
Cases - Two will be completed during the course using student teams of six.
Calculator - Texas Instruments BA-II Plus

Instructor Availability
As your instructor, I will always have an open door policy. Please notify me whenever you have an individual or team question, problem or concern. I remain committed to quality adult education and am available to facilitate your learning throughout this course.
Course Schedule/Assignments

Week 1:  Corporate Finance and Cash Flows  
READ -  RWJ Chapters 1, 2, 4  
Form Teams

Week 2:  Stocks and Bonds  
READ  RWJ Chapters 5

Week 3:  NPV & Capital Investment Decisions  
READ  RWJ Chapter 6 & 7  
Quiz 1, 2, 4, 5

Week 4:  Capital Budgeting  
READ  RWJ Chapters 8  
Case One Due

Week 5:  Risk & Return  
READ  RWJ Chapter 9 & 10  
Quiz 6, 7, 8,

Week 6:  Cost of Capital  
READ  RWJ Chapter 12  
Case Two Due

Week 7:  Corporate Financing Decisions  
READ  RWJ Chapter 13  
Quiz 9, 10, 12

Week 8:  Long-Term Financing  
READ  RWJ Chapters 14,15,16,17

Week 9:  Issuing Securities  
READ  RWJ Chapters 19  
Quiz 13, 14, 15, 16, 17

Week 10  Corporate Finance  
Review for Final Exam  Summary of Class

Final  
Week 11  Final Exam
### Weighting of Assignments

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percent of Grade</th>
<th>Points</th>
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<tbody>
<tr>
<td>Two Case Studies – 100 points each</td>
<td>20%</td>
<td>200</td>
</tr>
<tr>
<td>Four Quizzes - 100 points each</td>
<td>40%</td>
<td>400</td>
</tr>
<tr>
<td>Final</td>
<td>40%</td>
<td>400</td>
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**Total Points Available in the Course**: 100% 1,000

### Grading Scale

Letter grades will be based on the following percentages:

- 95 - 100% = A
- 90 – 94% = A-
- 87 – 89% = B+
- 83 – 86% = B
- 80 – 82% = B-
- 77 – 79% = C+
- 70 – 72% = C-
- 67 – 69% = D+
- 63 – 66% = D
- 60 – 62% = D-
- 0 – 59% = F

### INDIVIDUAL AND TEAM ASSIGNMENTS

1) **Assignments**

As you can see from the list on last page, you will be asked to review Critical Thinking and Concepts and various problems. They are to be completed individually and not in a group setting and you do not need to turn in during the course. We will discuss the answers to the questions during class. Teams of six students must be formed to analyze the two case studies handed out during class one. One paper is to be turned in per team.

2) **Course Standards**

The University trusts each student to maintain high standards of honesty and ethical behavior. All assignments submitted in fulfillment of course requirements must be the student’s own work. Assignments, except those designed as team are meant to be individual efforts. Team efforts are meant to be equal efforts of all team members.

All performance assessments during the course are based upon the accomplishment of learning objectives and criteria established for each assignment. Students are graded on achievement, rather than on effort. All course work must be submitted by the final night of class.
The University’s teaching/learning model emphasized the sharing of professional experiences in the context of analyzing relevant course materials. However, it is against University policy for students or faculty members to share information in class about present or past employers that would be considered proprietary, confidential, company sensitive, or trade secret.

**Writing Standards**

It is assumed that students will perform professionally in preparing work required for this course. All assignments are due at the class indicated on this syllabus. Collegiate papers should always be typed or prepared on a laser or inkjet printer and printed on 20 or 24 lb. White bond paper. 12-point font, double-spaced, all exhibits clearly marked. Students are welcome to use any software program to prepare written assignments. Content, mechanics, style, and clarity of expression are all important grading criteria. Good papers demonstrate in-depth understanding of the course content and the assignment objectives. They are also carefully written and revised, they use the English language correctly, and they have been proofread, spell checked, and grammar checked before they are submitted.

**Late Assignments**

Turning in late work is highly discouraged and will be penalized. The following late assignment policy will be strictly enforced:

10% reduction in grade if turned in 24 hours after the due date on this syllabus.

25% reduction in grade if turned in within 48 hours after the due date on this syllabus.

All work turned in after 48 hours of scheduled due date will not be accepted and counted as “0” points in calculation of your final grade.

Please note e-mail is provided to answer your questions during the week. Please do not come to class with incomplete assignments because of confusion with a concept. I am available to answer all of your questions in between classes. When remitting late work, please make arrangements in advance so I can anticipate the assignment’s receipt. You may send your work to me via email; however, you should receive a reply from me indicating I have received it.

**Attendance, Participation Policy, and Teams**

This course emphasizes group interaction in the classroom. Consequently, student absences cause loss of the benefits received through class involvement as well as loss of absent students’ contributions to the learning of fellow classmates. You are expected to attend class promptly at 6:00pm each night and are expected to attend and participate in all team meetings. The teams are an essential part of the academic experience for students. In addition to providing a supplemental learning environment for mastery of course content, the teams provide students with an opportunity to develop and refine teamwork skills.
Review the following Questions and Problems

Chapter  1 - Concept Question 4
Chapter  2 - Problems 4, 8, 9, 10
Chapter  4 - Problems 3-5, 34, 38, 54
Chapter  5 - Problems 2, 6, 16, 26
Chapter  6 - Problems 7, 13, 16
Chapter  7 - Problems 2, 10, 22
Chapter  8 - Problems 7, 13
Chapter  9 - Problems 17, 18, 23
Chapter 10 - Problems 4, 8, 11, 18, 35
Chapter 12 - Problems 1, 2, 5, 7, 14
Chapter 13 - Concept Questions
Chapter 12 - Problems 14, 16
Chapter 14 - Problems 2, 4, 6
Chapter 15 - Problems 1-3, 12
Chapter 16 - Problems 1-3, 6
Chapter 17 - Problems 1-3, 8
Chapter 19 - Problems 4-6, 11-12

Concept Questions for all assigned chapters should be reviewed.

Sections of chapters not to be covered:

Appendix Chapter 5
6.4 & 6.7
8.2
16.9
19.6 - 19.7