

## Application for Planned Educational Leave (PELP)

Form Notes & Instructions:

- Read section 9.3, *Planned Educational Leave Program*, in the [GSM Academic Policies & Procedures](#).
- Return the completed form to the GSM registrar at [gsmregistrar@gsm.ucdavis.edu](mailto:gsmregistrar@gsm.ucdavis.edu).
- If you are on a student visa, SISS must also approve this request.
- PELP is not available to students in their first quarter of enrollment at the GSM.

UCD Email

Student Name (First Name and Last Name)

Student I.D. #

Program

Leave to Begin  
(quarter and year)

Student to Return  
(quarter and year)

Reason for Requesting Leave -  
*provide explanation on next page*

Student Signature

Date

*Graduate School of Management Use Only:*

Approved or Not Approved

# of Quarters Requested (including prev. PELP)

Required Courses Missed During Leave Period

Assistant Dean of Student Affairs Signature

Date



Please provide a brief explanation below:

