

# UC DAVIS MSBA

## Master of Science in Business Analytics





# MSBA PROGRAM SAN FRANCISCO CAMPUS

## LOCATION -

### UC HASTINGS COLLEGE OF LAW

The GSM will hold classes at Mary Kay Kane Hall (200 McAllister St.)

- GSM office, located in Mary Kay Kane Hall
- Cotchett Law Center (333 Golden Gate Ave.)

## BUILDING ACCESS

UC Hastings has restricted access to all campus buildings due to COVID-19 regulations. Individuals with official campus business and prior approval are required to submit the UC Davis daily symptom survey which is HIPAA-compliant, before entry.

All guests will be required to have a UC Hastings ID badge or a government issued ID. Security will check your ID and that you have completed the Daily Symptom Survey with approved status. If they have not done so, the security officer will provide them a paper form to complete. Anyone who does not meet the screening requirements will be denied entry. Do not come to campus if you are not approved, as your health can adversely impact the health of others. Community members will enter the San Francisco campus at 200 McAllister and exit at 333 Golden Gate. Please allow plenty of time, as we expect lines.

## PROGRAM HOURS

Fridays: 12:00 PM to 8:00 PM

Saturdays: 9:00 AM to 5:00 PM

## PARKING INFORMATION

Faculty/students can park in the UC Hastings Parking Garage, located at 376 Larkin St. on the corner of Larkin and Golden Gate Ave.

Parking is a self-park, self-pay using cash or credit card. UC Hastings provides regular disinfection of the pay stations

Faculty/Guest rates:

- Daily Rate \$8/hr., Max \$32/DAY
- Evening Rate \$10  
(Enter After 5:00pm Out By 11:00pm)
- Early Bird \$20  
(In by 9:00am Out by 7:00pm)

Student rates:

- Student daily rate: \$11/DAY  
(No In & Out Privileges Allowed)

## HOURS OF OPERATION

- Mon – Sat: 7:00 a.m. – 11:00 p.m.
- Sun: 7:00 a.m. – 9:00 p.m.

Parking regulations are enforced at all times.

## STAFF CONTACTS

**Camille Mack**, [cemack@ucdavis.edu](mailto:cemack@ucdavis.edu)

MSBA Admissions & Operations Analyst  
(628) 224-8725

**Shachi Govil**, [shgovil@ucdavis.edu](mailto:shgovil@ucdavis.edu)

MSBA Associate Director  
650-520-9266

**Amy Russell**, [atrussell@ucdavis.edu](mailto:atrussell@ucdavis.edu)

MSBA Executive Director  
(925) 487-9095

**John Lyon**, [jglyon@ucdavis.edu](mailto:jglyon@ucdavis.edu)

MSBA Deputy Director of Admissions  
(415) 319-3565

# SAN FRANCISCO CAMPUS - COVID SAFETY PROCEDURES



## BEFORE YOU ARRIVE AT UC HASTINGS

**DO NOT COME TO CAMPUS IF YOU ARE NOT FEELING WELL.**

- Complete the [Daily Symptom Survey](#).
- **Everyone is required to wear face coverings indoors, regardless of vaccination status.**
- If fully vaccinated, the only time a face covering can be removed indoors is when that person is alone in an office or a cubicle. If unvaccinated, individuals must wear a face covering at all times and outdoors in crowded spaces.

## UPDATE:

- **Starting January 17: Vaccinated individuals will no longer be required to test. Asymptomatic testing is now voluntary and strongly recommended.** Unvaccinated individuals must continue to [get tested](#) every four days.

## EVENT GUIDANCE:

Vaccination or proof of a recent negative COVID-19 test is required for all indoor events of 100 or more attendees at a UC Davis facility that include food or drinks. Entrance requirement can be met in one of the following ways:

- **UC Davis Affiliates** must show **Daily Symptom Survey approval** upon arrival.
- **UC Davis Health employees** can display their ID bearing an orange sticker confirming vaccination status, or the survey output with proof of a negative COVID-19 test result from the last 72-hours.
- **Non-affiliate attendees** can show their **CDC Vaccine Card (phone image acceptable), digital vaccine record from the State of California OR a negative COVID-19 test result from the last 72-hours.** (must be a lab/PCR test; home tests/antigen tests are not valid)

Eating is only permitted indoors at a few designated areas, please check with your point of contact.

## REPORTING POSITIVE COVID RESULT:

- Employees and students must report a COVID-19 diagnosis for themselves or someone with whom they share a residence. To report a positive case or concern, email [reportcovid@ucdavis.edu](mailto:reportcovid@ucdavis.edu)
- You may also visit the [Campus Reporting](#) website for more information.

## NON-COMPLIANCE OF PUBLIC HEALTH POLICIES:

- \* To report non-compliance, more information can be found at the bottom of the [Campus Ready website](#).

Community members will enter the San Francisco campus at 200 McAllister and exit at 333 Golden Gate. Upon entry security will check your ID and that you have completed the screening survey with approved status. Do not come to campus if you are not approved as your health can adversely impact the health of others. You will need to show government-issued ID or a UC Hastings ID. Please allow plenty of time, as we expect lines. Security will provide a sticker showing your approved status to wear during your entire time on campus.

**If you have any questions or concerns about campus COVID Safety procedures and protocols, please contact:**

**Amy Russell**  
MSBA Executive Director  
[atrussell@ucdavis.edu](mailto:atrussell@ucdavis.edu)  
(925) 487-9095 (cell).

OR

**UC Davis Safety Services**  
[campusready@ucdavis.edu](mailto:campusready@ucdavis.edu)  
[safetyservices.ucdavis.edu](http://safetyservices.ucdavis.edu)



**Last updated: 12/1/2021**

## DIRECTIONS

### From the East Bay

- **By car:** From the Bay Bridge, exit right at Civic Center (after you pass the 5th Street exit). Stay in one of the two right lanes. Merge onto Harrison and make a right turn onto 9th Street. Cross Market on 9th Street in one of the right hand lanes, marked Larkin Street, which will intersect both McAllister Street and Golden Gate Avenue. There is parking in the UC Hastings Garage on the corner of Larkin and Golden Gate.
- **AC Transit (Bus):** Take the appropriate bus to the Transbay Terminal, then walk one block north to Market Street to take local transit ("MUNI"). The F line (historic street cars) stops at Civic Center; McAllister Street is 1 block north, on your right. The #5 Muni bus will stop in front of 200 McAllister Street.
- **BART:** All Bay Area Rapid Transit trains going to Daly City/Colma or SFO/Millbrae have a Civic Center stop. McAllister Street is one block north of the Civic Center Station.
- **Public Transportation:** Golden Gate Transit buses provide service between several destinations in the North Bay and the Civic Center area. Take a Golden Gate Transit to Golden Gate Bridge Southern Approach; transfer to any Civic Center Bus. Get off at Hyde and McAllister Streets. For complete information and current fares, contact Golden Gate Transit online or call (415) 923-2000.
- **MUNI:** The F, J, K, L, M, N, S and T lines stop at Civic Center. McAllister Street is 1 block north, on your right. The #5 Muni bus stops in front of 200 McAllister Street. The current Muni fare is \$3.00 in exact change, including a 90-minute transfer.

### From the South Bay

### From the North Bay

- **By car:** From the Golden Gate Bridge, take Lombard Street to Van Ness Avenue. Turn right onto Van Ness and continue to McAllister Street. Turn left onto McAllister, go two blocks, turn left onto Larkin to access the UC Hastings Parking Garage at the corner of Larkin and Golden Gate.
- **By CalTrain to the Cal Train Station at King Street/Mission Bay:** Upon disembarking from the train, take either the N or the T Muni train to the Civic Center stop and walk north to McAllister Street. The current fare for the Muni is \$3.00 in exact change, including a 90-minute transfer.
- **By car:** Take 101 North, stay in second lane from your left, and follow signs to Bay Bridge. Exit 9th Street/Civic Center. Cross Market on 9th Street in one of the righthand lanes marked "Larkin Street" which will intersect both McAllister Street and Golden Gate Avenue. There is parking in the UC Hastings Garage at the corner of Larkin and Golden Gate.

# MARY KAY KANE HALL



## CLASSROOMS

At this time, all in-person classes will be held at Mary Kay Kane Hall at 200 McAllister St. in rooms 123 and 605. All faculty and student designated seating for instruction will be disinfected prior to their use. Virtual classes will be held on Zoom.

## AUDIO & VISUAL EQUIPMENT

The classroom is equipped as a Smart Classroom with:

- Computer/Video projector and control system
- Installed computer
- Input cable for laptop connection
- Interactive pen display
- Video overhead/Document camera
- Motorized Projection Screen
- Audio recording with computer screen recording (upon request)
- Wireless lavalier microphone
- Voice amplification systems

Training for our classroom system takes about five minutes, and is highly encouraged. Please contact **Camille Mack** to schedule a time to be trained to the equipment. You may reach her via email at [cemack@ucdavis.edu](mailto:cemack@ucdavis.edu) or by phone at (628) 224-8725

If you encounter an equipment issue during your class session, please seek a staff member for assistance, IT Help Line (415) 683-0803.

For facility related issues, please email [Facilities@uchastings.edu](mailto:Facilities@uchastings.edu)

## **RESERVING ROOMS**

In order to promote the ability of individuals to practice safe social distancing, we will limit occupancy in the building and individual spaces throughout campus. Specifically, they will be limited in areas that include learning spaces, meeting rooms, office suites, bathrooms and areas where people tend to congregate.

For faculty teaching on premise, please contact Camille Mack if you need to reserve a space specifically for the day in which you are teaching.

## **RECORDING & CONFERENCING**

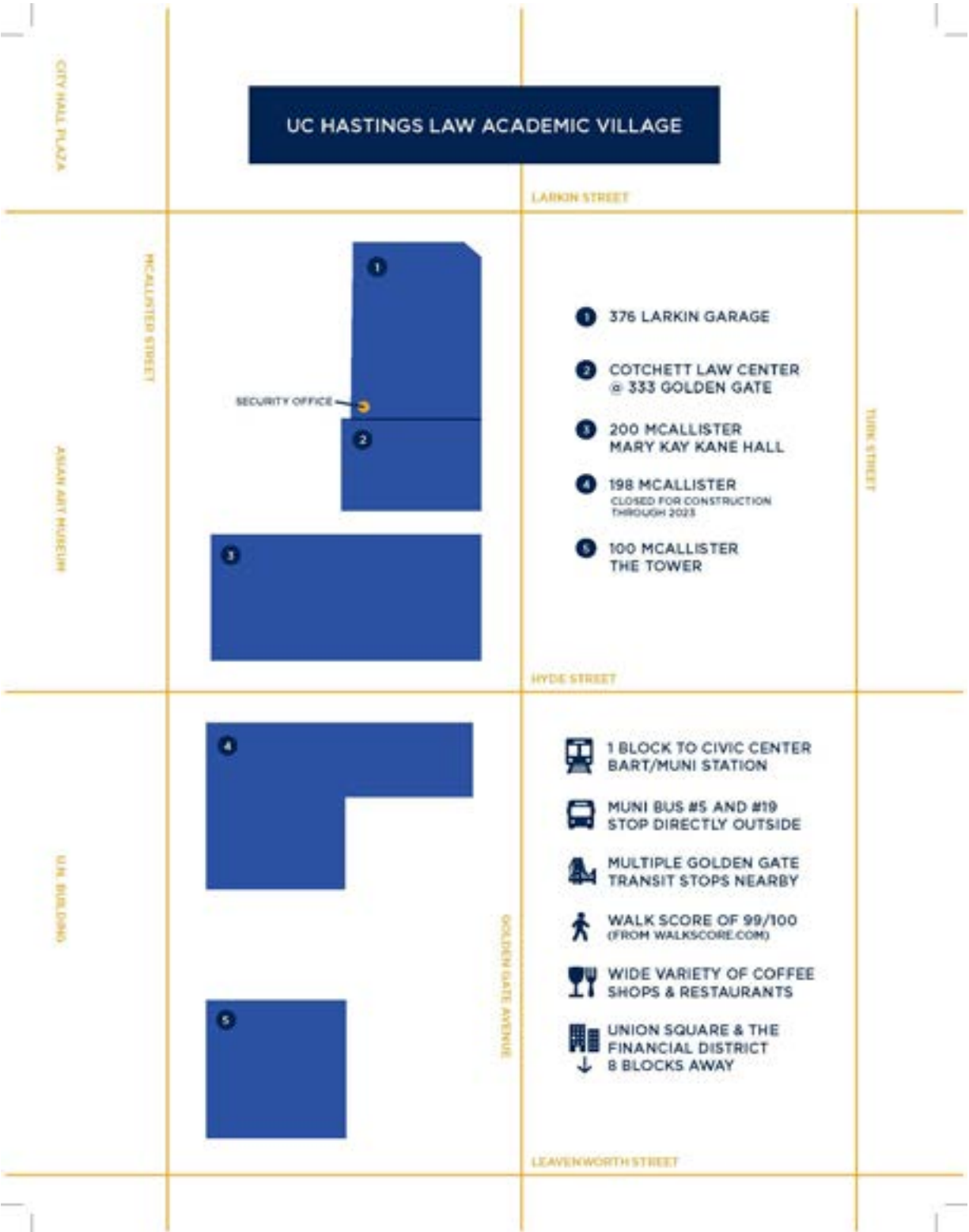
All class sessions will be streamed and recorded via Zoom due to COVID-19. All links and recordings are accessible via Canvas, and will be available for 90 days after the date it is posted. If you need assistance on Canvas or Zoom, please submit requests to [instructional@gsm.ucdavis.edu](mailto:instructional@gsm.ucdavis.edu)

## **GSM OFFICE - Second floor of 200 McAllister St. in Room 211**

## **GUEST SPEAKERS**

In order to maintain stable cohorts, we ask that guest speakers only participate remotely and not come to campus. GSM gifts are also available to guests of the MSBA program. To make arrangements please submit requests two weeks in advance to [cemack@ucdavis.edu](mailto:cemack@ucdavis.edu)

# CAMPUS AND PARKING MAP



# Protocol for COVID-19 classroom/event exposures\*

UC Davis reviews and verifies COVID-19 confirmed cases. The following are campus and GSM protocols for a COVID exposure.

\*everything is subject to change at any point. Updated 9/17/2021

## All employees and students use the reporting process when:

You receive a **positive COVID-19 test result** or a COVID-positive diagnosis from an outside/community physician.

You are advised that you are a **Close Contact to a COVID-19 positive person** within the past 10 days, by an outside/community case investigator.

You have concerns about a member of the UC Davis community having COVID-19, whether on or off campus.



## What happens when a COVID-19 report or concern is submitted?

Engages a team to review the medical circumstances surrounding potential issues, including Student Health and Counseling Services, Occupational Health Services and Risk Management.

Involves medical and administrative staff to provide medical guidance to the affected individual, while continuing to balance the need for privacy.

Evaluates proximity issues for individuals having close or even tertiary contact with known positive cases. In most of these circumstances with asymptomatic individuals, the risk to campus is very low. Most times, no further action is necessary aside from providing the guidance on monitoring for new symptoms.



## Students/Employees:

Use the reporting portal at [hem.ucdavis.edu](https://hem.ucdavis.edu)

Review the most common concerns and questions we receive, with updated and current answers.

Send questions or concerns to [reportcovid@ucdavis.edu](mailto:reportcovid@ucdavis.edu)

## To report a positive case of COVID:

Use the reporting portal at: [hem.ucdavis.edu](https://hem.ucdavis.edu)

Review the most common concerns and questions we receive, with updated and current answers.

Send questions or concerns to: [reportcovid@ucdavis.edu](mailto:reportcovid@ucdavis.edu)



## Please notify your point of contact.

### For Davis, please contact:

Christina Sanchez  
[chrsanchez@ucdavis.edu](mailto:chrsanchez@ucdavis.edu)

Raul Romo  
[rromo@ucdavis.edu](mailto:rromo@ucdavis.edu)

### For Sacramento, please contact:

Dedan Sims  
[sims@ucdavis.edu](mailto:sims@ucdavis.edu)

Jason Choi  
[jwcchoi@ucdavis.edu](mailto:jwcchoi@ucdavis.edu)

### For San Ramon, please contact:

Sergio Esquerre  
[sdesquerre@ucdavis.edu](mailto:sdesquerre@ucdavis.edu)

Sayana Saing  
[ssaing@ucdavis.edu](mailto:ssaing@ucdavis.edu)

### For San Francisco, please contact:

Amy Russell  
[atrussell@ucdavis.edu](mailto:atrussell@ucdavis.edu)

## PROTOCOL

Student to notify staff (program manager or PIRO) that they have been exposed to COVID. **Staff makes sure student reports to campus.** Campus will direct student on protocol.

Staff to report COVID exposure in the classroom to Academic Director and Instructor **excluding individual's name for confidentiality.**

Staff should also report exposure to the building management as a courtesy.

Academic Director advises instructor to determine course of action for the class.

Instructor may decide to hold class in-person or switch class temporarily to a remote option.

Instructor to communicate with class via Canvas regarding changes to class meetings.

# UC Davis Campus Contact Tracing Matrix

## Following Report of Person Diagnosed with COVID-19 on Campus

UC Davis Contact Tracing Team reaches out to investigate:

Can the person diagnosed with COVID-19 identify other people who were within 6 feet for more than 15 minutes over a 24-hour period?

YES

UC Davis Contact Tracing Team sends an e-message with directions to all close contacts. Direct follow-up to employees and high-risk students (e.g., unvaccinated students, residence hall residents).

NO

There are no close contacts who need to quarantine or stay off campus.

### Notifications:

Campus affiliates will receive a [report of potential exposure from Campus Ready](#).

VACCINATED NO SYMPTOMS

Close contact may come to campus.

Daily Symptom Survey badge color is **GREEN**.

Monitor for symptoms.

Test\* 3-5 days after exposure for COVID-19. If positive, report it so contact tracing may begin.

VACCINATED WITH SYMPTOMS

Contact Tracing Team directs symptomatic close contact to quarantine and to contact their physician.

Close contact may not access campus, except personal residence.

Daily Symptom Survey badge color is **RED**.

Test\* immediately for COVID-19, upon notification of exposure. If positive, report it so contact tracing may begin.

Quarantine period is 6-10 days.

UNVACCINATED

Contact Tracing Team directs unvaccinated close contact to quarantine and to contact their physician.

Close contact may not access campus, except personal residence.

Daily Symptom Survey badge color is **RED**.

Test\* immediately for COVID-19, upon notification of exposure. Retest within 5-7 days (if initial test is negative). If positive, report it so contact tracing may begin.

Quarantine period is 10 days, though quarantine may end after seven days if a COVID-19 test (collected on day six or later after exposure) is negative.

### \*IF EMPLOYEES AND STUDENTS CANNOT ACCESS THE ARC TESTING FACILITY

Close contacts can instead get tested at [Healthy Davis Together's](#) Cannery location, with a primary care provider, or at Student Health and Counseling Services (students only).

### RESOURCES:

- Learn more about [UC Davis Contact Tracing on the Campus Ready](#) website.
- Reporting a COVID-19 diagnosis is mandatory for employees and students. [See the Campus Ready website](#).
- This matrix cannot account for all scenarios. Questions can be directed to [campusready@ucdavis.edu](mailto:campusready@ucdavis.edu)