

# UC DAVIS MBA

## PART-TIME SACRAMENTO



# SACRAMENTO CAMPUS GUIDE

## **EDUCATION BUILDING**

GSM Program Office, 2nd Floor North  
4610 X Street, Room 2203  
Sacramento, CA 95817

## **PROGRAM HOURS**

Mon - Thurs: 5:00 PM to 9:00 PM  
Friday: 1:00 PM to 9:00 PM  
Saturday: 8:30 AM to 4:30 PM

Usage outside of GSM Program Hours must be arranged in advance. To make arrangements please email [instructional@gsm.ucdavis.edu](mailto:instructional@gsm.ucdavis.edu)

## **STAFF CONTACTS**

### **INSTRUCTIONAL RESOURCES STAFF**

#### ***Dedan Sims***

Instructional Operations Manager  
(916) 734-3937  
(916) 607-5083 (cell)  
[sims@ucdavis.edu](mailto:sims@ucdavis.edu)

#### ***Christina Sanchez***

Director, Project & Instructional Resources  
(530) 752-5330, (530) 574-7438 cell  
[chrsanchez@ucdavis.edu](mailto:chrsanchez@ucdavis.edu)

### **STUDENT SERVICES STAFF**

#### ***Inger Maher***

Director, Student and Academic Services  
(530) 754-7529  
[ilmaher@ucdavis.edu](mailto:ilmaher@ucdavis.edu)

#### ***Jason Choi***

Program Manager, Sacramento Part-Time MBA  
(916) 307-8883  
[jwcchoi@ucdavis.edu](mailto:jwcchoi@ucdavis.edu)

## **SACRAMENTO PART-TIME MBA ADMISSIONS**

### ***Alex Svensson***

Associate Director of Admissions  
(530) 400-7416  
[amsvensson@ucdavis.edu](mailto:amsvensson@ucdavis.edu)

## **LOCATION**

The Sacramento Education Building is located on the UC Davis Sacramento Campus, south of the Medical Center at 4610 X Street. This facility is shared with the UC Davis School of Medicine and School of Nursing, which run programs during weekdays. The GSM has exclusive use of the second floor of the north wing during program hours.

## **BUILDING ACCESS**

The exterior doors are locked after 6:30 p.m. on weeknights and all day on weekends.

Instructors can request an access badge by contacting [instructional@gsm.ucdavis.edu](mailto:instructional@gsm.ucdavis.edu). These are required for security purposes, and to allow entrance to the building and GSM Office (Rm. 2203) 24/7 and is different than Davis and Bay Area campus access.

# SACRAMENTO CAMPUS - COVID SAFETY PROCEDURES



## BEFORE YOU ARRIVE TO THE EDUCATION BUILDING

DO NOT COME TO CAMPUS IF YOU ARE NOT FEELING WELL.

- Complete the [Daily Symptom Survey](#).
- **Face coverings will no longer be required in most indoor settings.**
- Masks are strongly recommended for vaccinated, unvaccinated individuals, and vulnerable populations.



## UPDATE:

- **Effective Saturday, March 19, face coverings will no longer be required in most indoor settings.** Masks are still strongly recommended by our public health officials and by UC Davis for vaccinated and unvaccinated people.
- **Fully vaccinated and boosted individuals are still required to test at least every 14 days to gain access to university-controlled facilities.** Unvaccinated individuals and those who are overdue for a booster shot must continue to [get tested](#) every four days.
- Starting Monday, March 28, the every-four-day testing requirement will be expanded to include staff, faculty and students who are not compliant with UC's booster requirement.

## REPORTING POSITIVE COVID RESULT:

Employees and students must report a COVID-19 diagnosis for themselves or someone with whom they share a residence. To report a positive case or concern, email [reportcovid@ucdavis.edu](mailto:reportcovid@ucdavis.edu)

- **DO NOT** report positive COVID-19 test results received from Testing Locations for UC Davis Students and Employees. We have your results already and you will be contacted by a member of the UC Davis contact tracing team.
- **DO REPORT** positive COVID-19 test results from tests performed at any other site, including Healthy Davis Together. You will need to attach a copy of your test results and other supporting documentation later in this form.
- You may also visit the [Campus Reporting](#) website for more information.

## NON- COMPLIANCE OF PUBLIC HEALTH POLICIES:

\* To report non-compliance, more information can be found at the bottom of the [Campus Ready website](#)

## EVENT GUIDANCE:

- For detailed information go to: [Helping You Plan In-Person Activities at UC Davis](#).

If you have any questions or concerns about campus COVID Safety procedures and protocols, please contact:

Christina Sanchez  
Sr. Director of Project & Instructional Resources OR  
[chrsanchez@ucdavis.edu](mailto:chrsanchez@ucdavis.edu)  
530-574-7438 (cell).

UC Davis Safety Services  
[campusready@ucdavis.edu](mailto:campusready@ucdavis.edu)  
[safetyservices.ucdavis.edu](http://safetyservices.ucdavis.edu)

*Last updated: 03/16/2022*

# EDUCATION BUILDING

## CLASSROOMS AND MEETING ROOMS

For classes held Wednesdays, Fridays, Saturdays, and Sundays, there are two classrooms and our meeting rooms at the Sacramento Campus.

### CLASSROOMS



2205 Seats 30



1204 Seats 60

### MEETING ROOMS



2213 Seats 12



2204 Seats 16



2207 Seats 16



2208 Seats 12

# AMENITIES

## RECORDING & CONFERENCING

Audio and video conferencing are available between rooms or with outside locations. Written instructions for this are attached to the podium and can be found in each classroom.

Due to Covid-19, classes held on Zoom will be recorded and available on the class Canvas page for 90 days.

## GSM OFFICE - SUITE 2203

There is one multi-function printer and copier in Room 2203 available for use. This area contains various office and mailing supplies, a refrigerator, and a microwave. Faculty and visiting faculty have a mailbox at Gallagher Hall in Davis. Visiting faculty will only have access to a mailbox during the quarter they are teaching.

## PRINTING

A printer is available in Room 2203. You will need a UC Health System computing account to be able to print via the Wifi access. Please contact Dedan Sims, Instructional Operations Manager for access. Access may take up to 1 week to process.

## STUDENT MAILBOXES

These are located in the GSM Office, room 2203. Faculty can either distribute assignments in class or in the mailboxes.

Note: Cross registered student's mailboxes are located at their home campus. On-site staff are able to return items to their home campus.

## GUEST SPEAKERS

All guest speakers will require a parking pass. GSM gifts are also available to give to your guest. To make arrangements for these items, please submit requests **one week** in advance to [instructional@gsm.ucdavis.edu](mailto:instructional@gsm.ucdavis.edu)

## CLEANING PROCEDURES

To keep our campus community safe, extra cleaning procedures will take place. High contact surfaces will be sanitized between classes, and classrooms will be cleaned each evening.

# DIRECTIONS

## From the Bay Area

- Take Interstate 80 East
- Continue onto I-80 BUS E/US-50 E/Capital City Freeway (signs for Interstate 80 Business/ Sacramento/South Lake Tahoe)
- Continue onto US-50E
- Take Exit 7 for 34th St.
- Turn left onto 34th St.
- Take the 1st right onto T St.
- Slight right onto Stockton Blvd
- Turn left at X St.
- The GSM is the building on the right at the corner of X St. and 48th St.

## From UC Davis

- Take Interstate 80 E in Davis
- Follow I-80 E and US-50 E to 34th St. in Sacramento
- Take Exit 7 for 34th St.
- Turn left onto 34th St.
- Take the 1st right onto T St.
- Slight right onto Stockton Blvd
- Turn left at X St.
- The GSM is the building on the right at the corner of X St. and 48th St.

## PARKING - Permit Required

Faculty and Students with UC Davis Campus “C” permits can park in unmarked spaces in lot 14. Those with “A” permits can park in unmarked spaces in lots 12, 14, 15, 17, 18, 25, 28, 30.

Lot 12 is closest to the Education/CHT Building.

To manage your account and purchase permits online access:

<https://ucdmc.aimsparking.com>

## WEEKDAY GS PERMIT: \$75/qtr

- Valid Monday – Thursday from 4:30 pm to midnight, Friday noon to midnight, all day Saturday and Sunday

## WEEKEND GS-W PERMIT: \$45

- Valid Friday noon to midnight, all day Saturday and Sunday

## Daily Pass:

\$6/day

Purchase daily permits in lots, 14, 15, 25; or use the [FlowBird App](#) to purchase a daily parking pass (Daily permits valid in “C” lots).

# CAMPUS & PARKING MAP

Employee Parking & Shuttle Services Map

