

# UC Davis MBA Application Checklist

(Based on 2019-20 application; subject to change)



This guide previews each section of the MBA application so you'll be ready to submit your most competitive application.



For more information on the application process, visit [gsm.ucdavis.edu](http://gsm.ucdavis.edu).



Round 5 application deadline for fall 2020 is June 15.

UC Davis MBA Admissions uses a self-managed online application process where you collect and upload all your application materials (essays, résumé, unofficial transcripts and test scores) online.

Recommendations are also submitted through the online application system.

## APPLICATION

## PROFESSIONAL RÉSUMÉ

- Include work history, military status, education history and honors, awards or recognitions.

## ESSAYS

- Complete 2 required essay questions, with an additional optional essay.

## OFFICIAL TRANSCRIPTS

- Submit transcripts from all institutions you have attended, whether or not you have earned a degree.
- Unofficial transcripts are accepted for application review. Official transcripts are required once admitted.

## PROFESSIONAL RECOMMENDATIONS

- 2 professional recommendations, ideally from current or recent managers.

## OFFICIAL GMAT OR GRE

- Official scores must be sent directly to UC Davis MBA Admissions.

## TOEFL (INTERNATIONAL APPLICANTS)

- Official scores must be sent directly to UC Davis MBA Admissions.

## \$125 APPLICATION FEE