



Quick Guide to Student Resources



YOUR GSM SUPPORT TEAM

DEAN'S OFFICE

H. Rao Unnava, Dean & Professor

(530) 752-4600

runnava@ucdavis.edu

Stephanie Young-Birkle, Chief of Staff

(530) 752-4600

syoungbirkle@ucdavis.edu

Michelle Yetman, Associate Dean of Academic Services, Professor & Undergraduate Programs Director

(530) 754-7808

mhyetman@ucdavis.edu

STUDENT & ACADEMIC SERVICES

Inger Maher, Sr. Director

(530) 754-7529

ilmaher@ucdavis.edu

*Jacqueline Romo, Assistant Director
Full-time MBA Program Manager*

(530) 752-3593

jmromo@ucdavis.edu

*Heather Hisserich, Sacramento
Part-time MBA Program Manager*

(916) 734-3938

hlhisserich@ucdavis.edu

Alex Minnis, Associate Director, MPAC

(530) 752-9555

abminnis@ucdavis.edu

*Eugenia Luu, Online MBA Program
Coordinator*

(530) 752-5354

ecluu@ucdavis.edu

*Shachi Govil,
Associate Director MSBA*

(650) 520-9266

shgovil@ucdavis.edu

ACADEMIC DIRECTORS

*Joseph Chen, MBA Academic Director &
Assoc. Professor*

(530) 752-7155

chenjs@ucdavis.edu

Hollis Skaife, MPAC Academic Dir & Professor

(608) 692-1082

haskaife@ucdavis.edu

*Ashwin Aravindakshan, MSBA Academic Dir &
Assoc. Professor*

(530) 752-5767

aaravind@ucdavis.edu

PROJECT & INSTRUCTIONAL RESOURCES

Christina Sanchez, Director

(530) 574-7438 (cell)

chrsanchez@ucdavis.edu

Andrew Fleisher, Assistant Director

(530) 754-8830

aefleisher@ucdavis.edu

Wendy Stoltz, Operations Analyst

(530) 304-6979 (cell)

wastoltz@ucdavis.edu

*Dedan Sims, Instructional Resources Mgr
Sacramento Campus*

(916) 607-5083 (cell)

sims@ucdavis.edu

*Sergio Esquerre, Instructional Resources Mgr
Bay Area Campus, San Ramon*

(530) 304-6375 (cell)

sdesquerre@ucdavis.edu

*Camille Mack, Admissions & Operations
Analyst, MSBA*

(628) 224-8725

cemack@ucdavis.edu

ONLINE LEARNING RESOURCES

ZOOM ETIQUETTE

- Test your audio before your session. Many times, people have audio issues and don't realize until they are in class.
- Use your first and last name as your screen name. Instructors may take roll and call on you.
- Turn on your camera, instructors like to see your smiling face, unless the instructor advises you to turn your camera off.
- In Zoom sessions, first thing to do is to open the Participants window and the Chat window. Raise your hand before speaking. (Click Participants, Raise Hand). Instructors may see the raised hand or you may need to unmute yourself and say, "Excuse me, I have a question."
- Prevent noisy distractions such as pets, kids or room noise.
- Please dress appropriately at all times.
- Mute yourself if you are not actively participating.
- Use the Chat feature for classroom content only. Be appropriate, chat can be a relaxed way of communicating but be careful things can be misconstrued via chat.
- Be more expressive, online teaching is hard especially when teaching to a silent class.
- Business school is a professional school, participants should behave like a professional.



software required to learn. Check for adequate internet connectivity. You may want to test your Zoom connection prior to class.

- **COMMUNICATION:** This area will cover how to communicate more during remote learning. It is critical that you intentionally connect with your Professors and TAs. Attend virtual office hours and ask questions early and often.
- If needed, communicate with the [Student Disability Center](#) and instructor regarding your accommodations.
- **ACTIVELY LEARN AND STUDY:** Learning well remotely requires you to actively and intentionally engage in your learning. This means that you do more than just passively watch videos or lecture capture or just passively highlight while reading. Instead, mentally engage in both your note-taking and reading.
- **REFLECT AND REFOCUS:** Reflecting on and monitoring your own learning and studying helps you regulate your behavior and form good study habits. This type of thinking can help you be successful throughout the quarter. Self-regulation and resiliency are skills you can develop that will help you beyond this quarter and into the workforce.
- **HEALTH & WELL-BEING:** Make sure you are getting the support you need. During uncertain times as these, your mental and physical well-being must also be maintained, as they can also have an impact on your academic performance. Reach out to your program manager if you are feeling stressed.

KEEP TEACHING WEBSITE

keepteaching.ucdavis.edu/student-resources

This website provides strategies and resources for instructional resilience and student resources.

Some areas to review while getting ready for online learning are:

- **ORGANIZE AND MANAGE YOUR TIME:** This area will go over how you want to manage your time, eliminate distractions, and limit social media. Pick a stop to optimize your learning especially during class times.
- **CHECK YOUR TECH:** This area covers remote learning and how it relies more heavily on technology than in prior quarters. Ensure that you have access to a device and the necessary

CANVAS

Learn Canvas! All instructors will be using Canvas unless they are teaching for 2U. The Online MBA will utilize the 2U system. Once you register for classes, you should have access to your classes via Canvas. 2U will release their class access two weeks prior to the beginning of classes.